

GENERAL INFORMATION

- The Scholarship Committee is composed of members representing the Ramstein Officers' Spouses Club (ROSC) and Ramstein Enlisted Spouses' Association (RESA).
- This application is for eligible family members who are enrolled in or will begin undergraduate or graduate studies at an accredited college, university, or technical school in the 2023-2024 academic year.
- The Scholarship Committee reviews and determines applicant eligibility and selection criteria.
- Financial need is not taken into consideration.
- Submission of application does not guarantee a scholarship.
- The Scholarship Committee determines the number and monetary value of each scholarship to be awarded based on available funds and application score analyses.
- The Scholarship Committee members and their family members are not eligible to apply for this scholarship.
- Judges and their family members are not eligible to apply for this scholarship.
- Awards are granted without regard to branch of service or rank, race, gender, ethnicity, religion, or disability.
- Winners will receive a written notification of results.
- Direct inquiries to: KMCscholarships@gmail.com

ELIGIBILITY

- Applicant must be a command sponsored family member of a United States Military Member or DoD Civilian assigned to a Kaiserslautern Military Community installation (excluding Geographically Separated Units (GSUs)) or the applicant may be a family member of a United States Military Member, Retired, residing in the KMC area.
- Applicant must be enrolled in either Baumholder Middle School/High School, Kaiserslautern High School, or Ramstein High School or be homeschooled in the KMC geographical area.
-OR-
- Applicant is continuing an undergraduate or graduate studies program at an accredited college, university, or technical school.
- Applicant and sponsor must possess valid US military or DoD civilian IDcards.
- Applicant must have a cumulative grade point average of 3.0 or better (GPA based on a 4.0 scale).
- Applicant's sponsor must not PCS before May 15, 2023.
- Applications will be submitted ELECTRONICALLY.

LIMITATIONS

- Scholarship funds are to be used within the 2023-2024 academic year.
- Scholarship funds awarded may be used for college-related expenses only at an accredited college, university, or technical school.
- Payment of scholarship awards will be made directly to the selected school. The recipient MUST provide the KMC Scholarship Committee with the name and address of the school via the "Payment Form" which will be given to every award winner. The payment form must be returned NO LATER THAN JULY 1, 2023 or the award may be returned to the KMC Scholarship Program.
- Students accepting an appointment to a military service academy or a full scholarship (to include tuition, room and board) are ineligible for this award.

APPLICATION INSTRUCTIONS

Please read the application carefully and complete all required sections.

- The form will **NOT** save your work. Please have all of your information gathered including electronic copy of orders, SAT/ACT scores, signed forms, and essay completed prior to proceeding with this application.
- The applicant is responsible for gathering and submitting all necessary information and official documents. Applications are evaluated on the information supplied. Answer all questions completely. It is important that applicants provide any and all qualifying information in the application categories. Scholarships are awarded based on total points. Please attach additional data forms as necessary to gain maximum points. The KMC Scholarship Committee retains the right to verify any and all information given in the application.
- If the application is incomplete or information is falsified, your application will automatically be disqualified.
- The application must be completed online and submitted by: **March 15, 2023**

APPLICATION CHECKLIST

Please check below and have all of the following ready to be submitted with your application. Please read the FAQs box below to help with any questions you may have regarding this checklist.

1. Essay (include word count)
2. SAT or ACT score if applicable* (current high school students only)
3. Official Transcripts
4. Copy of Military Orders showing scholarship applicant is command sponsored
5. Signed Forms Packet
 - a. Privacy Act Statement (signed & dated)
 - b. Certification Letter (signed & dated)
 - c. Photo Release (signed & dated)

ESSAY

Answer the following question:

***Being a member of the military community gives you the opportunity for unique experiences.
How have these experiences helped prepare you for your future?***

Your response must be between 250 and 500 words, and typed in a separate document with the question at the top. Please place the last 4 digits of SSN in a header on the top right of the page. Do NOT place your name on the document. Please include the word count at the bottom of your essay.

Save your document as your initials. last 4 SSN. Essay. 2023.

ie: JS.1234.Essay.2023

SAT/ACT SCORES

SAT or ACT scores are not required but they are recommended, as they will be included in the overall scoring of your application. However, they only need to be submitted by CURRENT high school students.

SAT Score reports can be viewed online and saved as PDF. To view instructions on how to access your score report please go to: <https://collegereadiness.collegeboard.org/sat/scores/getting-scores>. Read the "other ways to get scores" section and review "printing your scores" instructions.

For ACT scores at this time ACT does not allow you to view a PDF of your score report. You can send a screenshot of your score from your account page.

Please save the PDF as LASTNAME.LAST 4 SOCIAL.SATscore.PDF
ie Smith.1234.SATscore.PDF

Please Save the Screenshot as LASTNAME.LAST 4 SOCIAL.ACTscore.JPEG
ie. Smith.1234.ACTscore.JPEG

TRANSCRIPTS

Current high school students: Transcripts should support all educational data with GPA and include 7 complete semesters of high school. If the student is attending a German school, the transcript should be translated into the equivalent of the American GPA grading system.

University Student (Dependent spouse and non-spouse): Transcripts should support all educational data and document your GPA.

For all transcripts: Grade reports and copies of transcripts are NOT acceptable. Certified electronic transcripts (with school seal) will be accepted and are PREFERRED. They can be sent to KMCscholarships2023@gmail.com.

Paper Transcripts can be mailed to:
86th FSS Unit 3240
Bldg. 412 Box 37
APO, AE 09094

**Please keep in mind the USPS mailing time as applications will be incomplete without submission of official transcripts. It is highly recommended to submit an electronic official transcript if that version is available to you.

COPY OF ORDERS

Applicant must be a command sponsored family member of a United States Military Member or DoD Civilian assigned to a Kaiserslautern Military Community installation (excluding Geographically Separated Units (GSUs)) or the applicant may be a family member of a United States Military Member, Retired, residing in the KMC area. Applicant's sponsor must not PCS before May 15, 2023.

Please attach a copy of military orders showing the applicant is command sponsored. You can redact all personal private information (ie SSN). Please ensure the Sponsor's name, applicant's name, Duty station, report date and tour length remain visible.

If the orders do NOT extend past May 15, 2023 please send a copy of extension approval or other documentation to prove eligibility.

Document must be named Last name. last 4 SSN. orders2023
ie Smith.1234.orders2023

If complete and correct information is not provided your application will be considered incomplete. If you have questions please email KMCscholarships@gmail.com

SIGNED FORMS

Please go to www.KMCscholarships.org and download the 2023 Application Forms PDF.

The 2023 Application forms PDF will include the following 3 forms:

- Privacy Act Statement
- Certification Letter
- Photo Release

Please complete these forms (signed & dated). Typed font signatures are NOT accepted. Please save your completed forms in ONE file and name: Last name. last 4 SSN. signed forms 2023.

ie Smith.1234.signedform2023